



ARMY VETERANS INSTITUTE (CLUB)

Arun Vihar, Sector - 29, Noida - 201 303 (UP)

Tele: 0120-4352195 to 197

NOTIFICATION FOR ELECTION OF THE MANAGEMENT COMMITTEE:2025-26

This Notification is being sent at the last known (registered) address of the members available as per the AVI (Club) Records. AVI (Club) will not be responsible for non-receipt of this Notification by any Member. It is also being sent by Email, displayed on the AVI (Club) Notice Board, other Institutions in Arun Vihar and published in the local daily.

General

1. Election for the Management Committee of the AVI (Club) will be held on **12 Jan 2025 (Sunday)** in the AVI (Club) premises. Polling will commence at **10 AM** and close at **1.30 PM**. Entry into AVI (Club) Main gate will be permitted only to Voters on production of AVI (Club) Permanent Membership Card. Tarmac Area, Banquet Hall and Main Lawn will be used for Elections.
2. Election shall be conducted in accordance with **AVI Rules 73 to 88** and instructions issued by the Electoral Officer from time to time. Election Schedule is given at Appx 'A'.
3. Election shall be conducted under the overall Supervision of **Brig A K Mehdiratta** Electoral Officer Maj Gen Ajay Gahlaut will be the Reserve Electoral Officer. Election Notification and other related letters, Notices and Instructions shall be issued by the General Manager Adm (GMA) after the approval of Electoral Officer. GMA shall function directly under instructions of Electoral Officer without any interference from the Management Committee.
4. An Appellate Committee comprising of three members is being constituted by Electoral officer to assist / advise him in disposing of any objections / representation if any.

Vacancies

5. Polling will be on separate ballot (s) for following:-
- | | | | |
|-----|----------------|-----|-------------|
| (a) | President | - 1 | Pink Paper |
| (b) | Vice President | - 1 | Green Paper |
| (c) | Members | - 6 | White Paper |

Eligibility for Contestants

6. Permanent members whose names appear on the Voters' list. Also refer **para 86 AVI (Club) Rules Oct 2018**.
7. Members can file Nomination for only one post using any number of forms.

Eligibility for Voting

8. Refer para 87.1A, AVI (Club) Rules Oct 2018.
9. **PERMANENT MEMBERS WHO CLEAR THEIR BILLS UPTO 30 SEP 2024 BY 31 DEC 2024, FAILING WHICH THEIR NAMES WILL NOT BE INCLUDED IN THE VOTERS LIST. NO REQUEST FOR INCLUSION OF NAMES IN THE VOTER LIST WILL BE ACCEPTED AFTER 5 PM ON 31 DEC 2024.**
10. Members granted Membership after issue of this Notification, are NOT eligible to vote.

11. Tentative List of eligible Voters has been published, displayed on the Notice Board and placed in the Library of AVI (Club). The Final Voters list will be published on **02 Jan 2025 (Thursday)**.

Nomination of Contestants

12. Contestants are required to submit their Nomination on the prescribed Form (s) available on payment of Rs.60/- each (including GST) from **9.30 AM on 13 Dec 2024 to 5 PM on 16 Dec 2024** during office hours. Process for filing of Nomination would be as under:-

- (a) Submitting Nomination papers in a Cover bearing in block letters "NOMINATION FORM" For President / Vice President/ Member, as applicable, indicating the Rank, Name and Membership Number of the Contestant.
- (b) Each candidate to ensure that his / her proposer and Members seconding the nomination do not have outstanding dues as on 30 Sep 2024.
- (c) Contestants are advised to detach the acknowledgment slip printed at the bottom of the Nomination Form to obtain requisite receipt / acknowledgment.
- (d) Nomination Forms to reach GMA, AVI (Club) either by hand or Regd. post (Ack. Due), not earlier than **9.30 AM on 18 Dec 2024** and not later than **5 PM on 20 Dec 2024**. Forms received before or after these dates / timings, will not be accepted.

Opening of Nomination Papers.

13. Nomination papers will be opened in the presence of Electoral Officer and GMA, AVI (Club) on **21 Dec 2024**.

Scrutiny of Nomination Papers.

14. All Nominations will be scrutinised for eligibility by Electoral Officer and GMA, AVI (Club) on 21 Dec 24 to 22 Dec 2024. The scrutinised list of Nominations will be displayed on AVI (Club) Notice Board on **23 Dec 2024** by 4 PM. All candidates will be provided reasonable opportunity to examine the Nomination Papers filed with the GMA, AVI (Club) on 23 Dec 2024 if they so desire.

15. Filing of objections and appeals, if any, in the Nomination will be lodged on 23 Dec & 25 Dec 2024, in writing, with the GMA, AVI (Club) during office hours. These will be disposed off by the Electoral Officer on **27 Dec 2024**. Withdrawal of the Nomination (s) will be permitted from **10 AM on 30 Dec 2024 to 1 PM on 02 Jan 2025**. The final list of Contestants will be displayed on the AVI (Club) Notice Board by **5 PM on 02 Jan 2025**.

16. All contestants will provide 2 copies of their passport size photographs by 02 Jan 2025 for display on AVI (Club) Notice Board for information of the Voters.

17. Contestants will forward names of polling Agents to GMA, if considered necessary, by 08 Jan 2025.

Polling

18. (a) Polling Staff and Polling Agents shall be present in AVI (Club) at 9 AM on 12 Jan 2025 the polling day. Voters must produce AVI (Club) Identity Card/ Smart Card without which Ballot Papers shall not be issued.

(b) Results will be announced by Election officer immediately on completion of counting of Votes.

Election Practices

19. Subsequent to the issue of Election Notification, following restrictions will be strictly adhered to:-

(a) No distribution of Visiting Cards and Leaflets seeking votes or canvassing by word of mouth within the premises of AVI (Club).

(b) Contestants are not permitted to chair/address any meeting of AVI members during official functions of the AVI (Club) till the declaration of Election results.

(c) **ON POLLING DAY NO CANVASSING IS PERMITTED IN FRONT OF THE GATE AND WITHIN ITS VICINITY ON THE ROAD IN FRONT OF AVI (CLUB)**

20. Voters list will be available on payment of Rs.250/- with effect from 3 PM on 02 Jan 2025 at AVI (Club) office.

21. Briefing of the Contestants, their Polling Agents, Polling Officers and Staff shall be held by Electoral Officer on 10 Jan 2025 at 11 AM at AVI (Club).

General Instructions

(a) Ensure your name on Voters list.

(b) Please carry AVI Card (Permanent Membership) for entry to Polling Booth.

(c) There will be five lanes marked membership numbers wise--follow your own lane only. Show AVI Card to official, sign, collect ballot papers, stamp, then drop in box.

(d) Do not stop, clutter or linger in polling area.

Date : 08 DEC 24
Place : Noida

Col A K Pant, (Retd)
General Manager (Adm)

(Refers to Para 2 of Election Notification dated 08 Dec 2024.)

SCHEDULE OF ACTIVITIES FOR ELECTION OF MANAGEMENT COMMITTEE

DATE	EVENTS
08 Dec 2024 (Sunday)	Formal Announcement of Election and Issue of Notification
13 Dec to 16 Dec 2024 (Friday to Monday)	Issue of Nomination Forms. 9.30 AM to 5 PM.
18 Dec and 20 Dec 2024 (Wed. to Fri.)	Filing of Nomination Papers. 9:30 AM to 5 PM.
21 Dec 2024 (Saturday)	Opening of Nomination Forms.
21 Dec to 22 Dec 2024 (Sat. to Sun.)	Scrutiny of Nomination Forms.
23 Dec 2024 (Monday)	Display of Scrutinized list of Nominations by 4 PM.
23 Dec to 25 Dec 2024 (Mon. and Wed.)	Filing of objections and appeals, if any, on the Nominations.
27 Dec 2024 (Friday)	Disposal of Objections and Appeals.
30 Dec 2024 to 02 Jan 25 (Mon. and Thur.)	Withdrawal of Nominations by 1 PM on 02 Jan 2025
02 Jan 2025 (Thursday)	Display of Final list of Nominations 5 PM
02 Jan 2025 (Thursday)	Final Voters List
08 Jan 2025 (Wednesday)	Receipt of Name of Polling Agents.
10 Jan 2025 (Friday)	Final briefing of Contestants, Polling Agents, Polling Officers and Polling Staff at 1100 hrs.
11 Jan 2025 (Saturday)	Canvassing Ceases at 11.50 PM
12 Jan 2025 (Sunday 10 AM to 1.30 PM)	Elections, Counting of Votes, Compiling of Results and Declaration thereof.

**Working Hours of AVI (Club) -Office Hours 9.30 AM to 5.30 PM
Lunch Break 2 PM to 2 .30 PM (Tuesday Closed)**